



EUROPEAN EDUCATION AND CULTURE
EXECUTIVE AGENCY (EACEA)

EACEA.A - Erasmus+, EU Solidarity Corps
EACEA.A.4 - International Capacity Building

Erasmus+: Higher Education - International Capacity Building

Key Action 2: Capacity Building in Higher Education (CBHE)



○ **Draft AGENDA**

Date: Friday, 17th March 2023 (*to be confirmed*)

Location (s):

- Javna Ustanova Univerzitet Crne Gore Podgorica, Rectorate building, Cetinjska 2, 81000 Podgorica, Montenegro
- Faculty of maritime studies Kotor, Put I Bokeljske Brigade 44, Dobrota, 85331 Kotor, Montenegro

09h00-09h30	Meeting with the Faculty management @Kotor <i>to learn more about the general institutional context and the effective commitment and the facilities available to support the project (information, ITC, library, laboratories).</i>
09h30-10h30	Meeting with the project representatives @Kotor <i>to learn about the state of implementation, deliverables, and impact.</i>
10h30-11h15	Meeting with the relevant beneficiaries @Kotor <i>Objective: to meet individuals (e.g., students, academic staff, trainers, trainees, administrative staff) who benefitted from the activities of the projects, either directly through trainings, workshops etc. or indirectly through activities promoted within the institution aiming at multiplying the impact.</i>
11h15h-11h45	Visit the premises @Kotor <i>Objective: to monitor the equipment purchased within the projects and any other relevant structures created within the University (seminar rooms, lecture theatres, laboratories, library, etc.). Verify compliance with visibility requirements.</i>
11h45-12h30	Informal feedback at the end of the visit @Kotor <i>Objective: provide a general debriefing to the beneficiary (-ies).</i>
	<i>Transfer to Podgorica – rectorate building</i>
14h00-16h00 TBC	Meeting with the rector and the senior management of the institution @Podgorica (TBC) <i>to learn more about the general institutional context and the effective commitment and the facilities available to support the project (information, ITC, library, laboratories).</i> <i>Senior university management will be informed on informal feedback.</i>



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○ **Overview of the topics to be discussed**

RELEVANCE
<ul style="list-style-type: none">• The wider and specific objectives of the project• Relevance to the needs of the Partner countries and target groups• Changes to the objectives and expected results of the project
QUALITY OF COOPERATION
<ul style="list-style-type: none">• Project management: bodies, tools, responsibilities• Consortium: partners' involvement, coordination, Partnership Agreement• Ownership & involvement of partners• Participation of stakeholders: cooperation with non-academic sectors of the society, involvement of external stakeholders in the project activities• Participation of students
QUALITY OF IMPLEMENTATION
<ul style="list-style-type: none">• Activities implemented / outputs achieved compared to the original work programme• Progress made in the implementation of activities and the production of project deliverables• Obstacles encountered• Quality Assurance measures in place• State of play of purchase of equipment• Communication and dissemination
IMPACT AND SUSTAINABILITY
<ul style="list-style-type: none">• Impact on: individual, institutional and national level• Sustainability of the project results: financial and operational follow up• Exploitation of the results• Spin-off/multiplier effects